

# Olympic Peninsula Plan Center

286 4<sup>th</sup> Street

Bremerton, WA 98337

360-479-3579 (Fax 360-479-1033)

Email: [cec@bremertonchamber.org](mailto:cec@bremertonchamber.org) or [Chamber@bremertonchamber.org](mailto:Chamber@bremertonchamber.org)

Monday – Friday 9:00 am – 4:00 pm

## Plan Center Procedures

### Plan Check Out

- Plan reservation must be made through an office personnel.
- Plans may be picked up after 3:30 pm
- All plans must be returned by 9:00 am the following business day. Failure to do so will result in a monetary penalty of \$ 50.00 and member may lose check-out privileges.
- Plans must be signed out and signed in upon their return by a office personnel.

### Request For Plans Not Currently In Center

- Members may contact the Plan Center with a request for plans to be included in the Plan Center. The Plan Center will contact the appropriate architectural firm and obtain copies providing there are copies available.
- If there is a fee involved in obtaining the plans, the member requesting the plans will be notified and given the option to pay these fees. If a fee is charged, the member paying the fee will have a four day viewing privilege before other Plan Center members.

### Photocopies Of Plans

- As a member of the Plan Center you have the privilege of having the Plan Center copy up to five copies of specifications. (8.5” x 11”)

### PS

The plan center list of commercial plans is updated and emailed or faxed every Friday to our plan center members.

As a *Chamber Community Anchor member* for \$500.00 your company and company logo would be listed on our web site.

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Phone: 360-479-3579 Fax: 360-479-1033

Email: [cec@bremertonchamber.org](mailto:cec@bremertonchamber.org) or chamber@bremertonchamber.org

[www.bremertonchamber.org](http://www.bremertonchamber.org)

**Annual Dues**

**Community Anchor Chamber Membership annual fee** **\$500.00**  
**(Includes plan center membership)**

**Plan Center only:**

**Annually** **\$400.00**

**Semi-Annually** **250.00**

**Quarterly** **150.00**

**Per Use** **50.00**

**Membership Application**

Company Name: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Web: \_\_\_\_\_

Dues: \_\_\_\_\_

Types of construction your company specializes in: \_\_\_\_\_

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How did you hear about the Olympic Peninsula Plan Center: \_\_\_\_\_

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